



3466 Grossmont Drive
San Jose, CA 95132

Fall PPP General Members Meeting

Date/Time: 9/8/2022, 5:00 pm - 5:30 pm

Place: Noble Elementary School, Room 10

Participants: Deborah Anderson (Executive Director), Amy Udompanyanan (Secretary), Victoria Connick (Head Treasurer), Eyal Tal (Parent Member-at-Large), Ava Lin (Parent Member-at-Large), Kathryn Gulland (Teacher), Donna Wilbanks (Teacher Member-at-Large), Steve Mok (Teacher), Sumin Hong (Teacher Member-at-Large), Andrea Ortiz (Principal), and PPP Parents (see totals below)

TOTALS	
Staff attendees	5
Parent attendees	64
TOTAL ATTENDEES	69

CLASSES REPRESENTED	
K-Gulland	18
1-Wilbanks	21
2-Mok	18
3-Hong	19

Meeting called to order at 5:00 pm

1. Welcome and Introductions (Deborah Anderson)

- a. Review of Agenda
 - i. Glad to see so many at the PPP Social
- b. PPP Mission/Purpose

To provide students with a remarkable learning experience through an alternative educational program with an emphasis on parent volunteering, involvement, and contributions inside and outside the classroom so that teachers are enabled with time and resources to focus on creative teaching
- c. Introduction of PPP Teachers and School Principal

PPP Kindergarten Teacher: Ms. Gulland
PPP First Grade Teacher: Ms. Wilbanks
PPP Second Grade Teacher: Mr. Mok
PPP Third Grade Teacher: Mrs. Hong
School Principal: Mrs. Ortiz
- d. Introduction of PPP Board Members

Executive Director: Deborah Anderson
Secretary: Amy Udompanyanan
Head Treasurer: Victoria Connick
Parent Member-at-Large: Ava Lin
Parent Member-at-Large: Eyal Tal

2. Looking back at the 2021-2022 School Year

- a. Example of what PPP can provide
- b. 2021-2022 was a transitional year
- c. 2021-2022 activities by classroom

See meeting slides for a detailed list of classroom highlights

3. Head Treasurer's Report (Victoria Connick)

- a. Starting balances for each classroom

Kinder: \$0
First: \$8,000
Second: \$3,400
Third: \$1,100 (rollover) + \$500 (residual)
- b. Funds follow students
- c. Dates to remember

9/22/2022 Classroom budget approval
10/15/2022 Donations due
- d. Donations are voluntary
- e. Donations are tax deductible
- f. Kindergarten Classroom Treasurer needed
- g. Take advantage of company match to make our donations go further

4. Looking ahead to the 2022-2023 School Year (Deborah Anderson)

- a. Welcoming parents back on campus for in-person volunteering
- b. Introduction and welcome from Mrs. Ortiz (Mrs. Ortiz)
 - i. How to complete volunteer application
 - 1. Forms required
 - 2. TB clearance and full Covid vaccination are required
 - 3. Application turnaround is currently 2 weeks
 - ii. Private drivers for field trips
 - 1. No private drivers allowed at this time
 - 2. District is reviewing its policy
 - 3. When/if private drivers are allowed again
 - a. Forms required
 - b. Ensure private drivers meet insurance requirements
- c. Volunteering opportunities within PPP (Deborah Anderson)
- d. Volunteering opportunities beyond the classroom
 - i. PTA/District volunteering opportunities
 - ii. Broaden thinking beyond PPP
 - iii. PTA (Shanna Brewer)
 - 1. Finding our volunteer base again
 - 2. 10/21/2022 Fall Festival
 - a. No volunteer application required for Fall Festival since it is held during “after bell” hours
 - 3. Project Cornerstone: anti-bullying initiative
- e. Suggested annual volunteer hours by number of PPP students (Amy Udompanyanan)
- f. Log volunteer hours in class and via link on the PPP website

5. **Keeping in touch (Deborah Anderson)**

- a. E-mail
- b. Social media: Twitter, Facebook
- c. Website
- d. WhatsApp

6. **Reminders**

- a. 10/15/2022 Donations due
- b. Complete PPP forms
 - i. Parent Compact
 - ii. Media Release
- c. Needs
 - i. New Executive Director for 2023-2024 School Year
 - ii. Kindergarten Classroom Treasurer

7. **Q & A**

There were no questions

Meeting adjourned at 5:27 pm